

# Seaton Ross Parish Council

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**Members present:** J Henley, R Underwood, C Hunt, C Curran, D Gascoigne, G Gardham

**Apologies:** G Brockhouse; P Johnson; R Chapman

**Members of the public:** 0

Public Questions – there were no public questions.

Declarations of interest – there were no declarations of interest.

**52/16 Minutes – Agreed** – that the minutes of the meeting held on 20 May 2016 be approved.

## **Matters arising:**

Clearing of the dyke: The Chairman had contacted Peter Rhodes, a local farmer, who farmed some of the land the dyke ran through, and who might be able to carry out any clearance work required. The main issue would be the section of the dyke which was on the land belonging to New Mill Farm as this had just been sold and, therefore, had new owners. In relation to the section of dyke which ran along the main road, East Riding of Yorkshire Council (ERYC) Village Walkabout was coming to the village at the end of July and the Chairman would ask officers if they would take responsibility for clearing that section.

**53/16 Appointment of Vice-Chair** – Dave Gascoigne was appointed Vice-Chairman of the Parish Council. Pro: C Curran Sec: R Underwood.

**54/16 Library consultation** – New proposals from had now been drawn up by ERYC. In relation to Seaton Ross, the mobile library would now visit every four weeks for half an hour. The library in Pocklington would remain open but its hours had been reduced to 29 hours a week and the library would be shut all day on Fridays.

Members queried how people using the mobile library would be able to return their books on time when the requirement was to return them within three weeks and the mobile library only visited every four weeks. The clerk informed members there was an online consultation for councillors and members of the public and urged everyone to complete the consultation individually. It was also agreed the clerk would respond on behalf of the parish council and make the points raised during the discussion.

**Agreed:** that the clerk complete the online consultation on behalf of the parish council.

**55/16 Parish Transport Champion and bus consultation** - Members discussed the ERYC bus consultation which was currently underway. The Chairman informed councillors Seaton Ross would lose both Saturday buses. Members were in disagreement with this proposal and felt one bus should be retained. The clerk informed the parish council that there was an online consultation for councillors and members of the public to complete. It was agreed the clerk would respond on behalf of the parish council and make the points raised as part of the discussion.

The clerk informed councillors that on 19 August from 1:30 – 2:30, a bus would be in the village hall car park for a drop in information session. In addition there would be a drop in session on 26 July from 10.30am to 1.30pm at Burnby Community Hall.

**Agreed:** that the clerk complete the online consultation on behalf of the parish council and advertise the drop in session on the village notice board.

**56/16 Rolawn and St Helen's lorries through the village** – Members considered the recent communications between the clerk and ERYC, Rolawn and St Helens Farm.

Rolawn – there was still a sign outside the exit to the airfield advising lorries to turn left away from the village. Members thought it could be possible to reword the sign to increase the possibility of lorries not travelling through the village.

St Helen's Farm – following discussions, the farm had suggested the blue advisory sign at the end of Southfield Lane be moved and be positioned just to the right of the new entrance to the farm. In addition, St Helens was willing to pay for a sign to be erected in the verge opposite the new entrance, advising lorries to turn left away from the village. The clerk had spoken to the Highways Department at ERYC which was open to both suggestions but would require a site visit before any decisions were made. Members felt it was important to keep the blue sign at the end of Southfield Lane but thought a second sign could also be erected as suggested by the farm. This was something which could be discussed at the site visit.

Weight restriction – the clerk updated the council on discussions with ERYC about the possible implementation of a weight restriction in the village. This would prevent lorries over 7.5 tonnes from driving through the village. Lorries and other vehicles over 7.5 tonnes would still be able to enter the village as long as they were there to collect or pick up from a village property or to carry out work. The parish council felt this would probably be too restrictive but thought advice could be sought from ERYC at the site visit.

**Agreed** – (a) that the clerk, in consultation with the Chairman, discuss with Rolawn the possibility of a reworded sign; and

(b) a site visit be arranged by the clerk with representatives from the Parish, ERYC and St Helens Farm in attendance.

**57/16 Speeding through the village** – no issues to report. The council discussed the fact there was a mobile speeding sign within the East Riding and it was suggested the parish council look into seeing if this could be used by Seaton Ross. The parish council also discussed the possibility of grouping together with other parishes to purchase a speeding sign to be shared by the villages. It was agreed this was something to raise at the next Wolds Weighton District meeting. **Agreed:** that the issue be raised at the next meeting of the Wolds Weighton District meeting.

**58/15 State of the roads and drains in the village** - The Chairman informed members ERYC had been jetting out the drains recently so hopefully that had solved the problem of localised flooding in parts of the village.

**59/16 Update on Wifi, projector and defibrillator at the village hall** – It was agreed to defer updates on wifi and the projector to next meeting. In relation to the defibrillator, it was agreed that DG would contact YAS for information on why the red light had come on.

**60/16 Neighbourhood planning meeting – lessons learnt** - The clerk had circulated a document issued by ERYC detailing the notes from the series of meetings that had been recently held. The Chairman reminded members that there had been a village meeting in July 2014 which ERYC attended in order to discuss neighbourhood and community plans. It had been agreed at that meeting that neighbourhood plans were more suited to larger settlements as they were expensive to draw up and were generally only required when there was the possibility of significant development. As a result it was decided at that meeting that a community plan would be the best option for the village. In community plans, the village recorded their aspirations for the parish. Unlike neighbourhood plans, however, community plans had no legal standing.

The clerk informed the council there was a meeting at Pocklington Arts Centre on Tuesday 19 July from 6-8pm in relation to neighbourhood planning. The Chairman agreed she would try to attend with the clerk.

**61/16 Complaints procedure** – Councillors discussed the draft complaints procedure that had been recently circulated by the clerk. **Agreed** - that the complaints procedure be approved. Pro: Claire Hunt; Sec Dave G.

#### **62/16 Finances:**

a) **AON annual parish insurance – Agreed** – that payment of premium be approved.

b) **Purchase of daffodil bulbs – Agreed** – that the Chairman be authorised to purchase daffodil bulbs for the village.

c) **Prices for notice board with glass front** – It was agreed discussions would take place with the Playing Field Committee in regard to the possibility of installing a second notice board at the playing field. The clerk had made some initial enquiries about prices and it was agreed further information would be brought to the next council meeting. The council considered the possibility of raising money for the noticeboard and the Chairman informed members there was someone in the village who could advise on applying for grants. It was also agreed the Chairman would speak to one of the residents who might be able to refurbish the current noticeboard.

**Agreed** - (a) that the clerk research prices for two new noticeboards;

(b) the Chairman look into the possibility of bidding for a grant for the noticeboards; and

(c) the Chairman speak to one of the residents in the village who may be able to help refurbish the noticeboard.

d) **Payment of clerk and HMRC – Agreed** – that payment for Quarter 1 (April – June 2016) of £331.65 to the clerk and £82.80 to HMRC be made. Pro: C Curran Sec: Geoff Gardham.

e) **Payment of miscellaneous sundries – Agreed** – that this item be deferred to a future meeting.

f) **Balance of finances – currently £3661.81** – councillors noted the balance.

g) **Update on annual audit** – the clerk informed the council that the accounts had now been submitted.

h) **Change of signatures on the NS&I savings account** – it was requested the clerk contact NS&I to establish the signatories on the account.

**63/16 Update on the Parish Plot** – The clerk updated the council on the response that had been received from the District Valuer. It was clear that the District Valuer would charge for carrying out the work required to swap a piece of the parish plot with the neighbouring property. **Agreed** – that the Chairman speak to the Hull office of the District Valuer about possible ways of resolving the matter.

**64/16 Correspondence** – The clerk informed the council she had contacted the Neighbourhood Police team because the council was being sent the Market Weighton Neighbourhood Policing newsletter which did not cover Seaton Ross or Pocklington. Other correspondence had been discussed under the relevant agenda items above.

**65/16 Six month absence rule-** the Chairman informed the council that GB had been unable to attend a parish council meeting since February. The next meeting would be held in September which meant GB would not have attended a meeting for over six months. As a result the council needed to consider whether to authorise her absence and reasons for the absence – **Agreed** – that the council authorise the absence of Gail Brockhouse due to work commitments.

**Future meetings** - Friday 2 September 2016, 7:30pm; Friday 7 October 2016, 7:30pm; Thursday 24 November 2016, 7:30pm; Friday 6 January 2017, 7:30pm.

**Any other business:**

- (a) **Fracking** - The Chairman informed members that Melbourne Parish Council had put a notice up about Cuadrilla together with its helpline contact details. It was agreed the clerk would speak to Melbourne Parish Council about its recent communications with Cuadrilla.
- (b) **Mains Lane passing place** - CH informed the council she had written to the Council in relation to Mains Lane to enquire whether the area in front of the bungalow was a parking or a passing place. This is because there were cars parking there which was causing problems due to the narrowness of the road. The Chairman recalled that it was part of original application when the bungalow was built that there should be a passing place – **Agreed** - that the clerk email ERYC about the matter.
- (c) **Bus timetable** – it was noted the bus timetable was still leaning against the streetlight and needed putting back up – **Agreed** – that the clerk contact ERYC about the timetable.