

Minutes of the meeting held on Friday 2 September 2016

A Parish Council meeting was held in the village hall on Friday 2 September 2016 at 7.30pm.

Members present: J Henley, R Underwood, D Gascoyne, G Brockhouse, P Johnson, R Chapman
Apologies C Hunt and G Gardham

Members of the public: 0

Public Questions – there were no public questions.

Declarations of interest – there were no declarations of interest.

66/16 Minutes – Agreed – that the minutes of the meeting held on 7 July 2016 be approved.

Matters arising:

Bus consultation – JH agreed to be the Transport Champion for Seaton Ross.

Agreed – that Councillor Henley be the Transport Champion for Seaton Ross.

67/16 St Helen's Farm and Rolawn signage – JH and the clerk attended a site visit on 11 August 2016 with Mr Paddy O'Keeffe from St Helen's Farm and an officer from Highways at ERYC.

Mr O'Keeffe requested ERYC approve a sign at the end of Southfield Lane which directed lorries to the Goat Dairy. The clerk had been in contact with ERYC which said it had sent Mr O'Keeffe a design for the sign and an invoice and was waiting for his approval.

JH, the clerk and the Highways Officer then went to the Rolawn site to consider the current signage for lorry drivers. Members felt it would be appropriate to ask Rolawn to design and erect a new sign in a prominent location when it undertook its planned building works. In addition, Rolawn used to issue drivers with instructions when giving them their delivery papers asking them not to go through the village. Members requested Rolawn be asked to do this again.

There was a blue 'Not suitable for HGVs' sign at the end of Southfield Lane. Members requested the clerk ask ERYC whether a similar sign could be placed at the Mill Lane corner.

Members did not consider it would be prudent to pursue a weight restriction for the village.

Agreed that:

(a) Rolawn be asked to erect a new sign in a prominent location requesting drivers to not go through the village as part of the proposed building works;

(b) Rolawn be asked to include instructions in delivery papers to drivers asking them not to drive through the village; and

(c) ERYC be asked to approve a 'Not suitable for HGVs' sign at the corner of Mill Lane.

68/16 Standards investigation – The Council noted the finding of No Further Action from the ERYC Standards Sub-Committee following a complaint from Ursula Clark about JH. It was also noted that planning permission for The Hollies had now been granted by the Western Planning Sub-Committee.

Agreed – that the clerk circulate the decision record of the investigation to members.

69/16 Planning application 16/02353/PLF Rose Thorpe Park, Common Lane, Melbourne – the Council considered a planning application at Rose Thorpe Park for the retention of the horse ménage and installation of six flood lights. There were no objections or comments.

Agreed – that the clerk respond to the consultation and with the Council's decision of no objection.

70/16 Neighbourhood planning meeting – JH and the clerk had attended a meeting in Pocklington at the end of July in relation to neighbourhood plans. It was decided at this time not to pursue the development of a neighbourhood plan but that this would be reconsidered on an annual basis.

71/16 Village Walkabout – JH updated the Council on the Village Walkabout which had taken place at the end of July which she had attended with ERYC. The clerk circulated the schedule of works for councillors' consideration.

It was agreed the following councillors would check whether work had been completed at the following locations:

- Breckstreet = C Curran
- South End = G Brockhouse
- North End = D Gascoyne
- West End = C Curran
- Church Lane = R Chapman

Councillors discussed the work that had been done to one pothole at South End where the old material had been thrown in the road. It was agreed the clerk would raise this matter with ERYC.

72/16 Footpath from between Damson Cottage and Yew Tree House to West End – overhanging fence – the clerk informed the Council she had spoken to the owners of Yew Tree House who had told her they would be carrying out the necessary work to their fence once the foliage had died down.

73/16 Overhanging trees – JH informed the councillors she had emailed the church warden with regard to the overhanging trees at the church.

74/16 Southfield Lane between the two St Helen's entrances – JH informed the Council that the state of the edges of the road between the two St Helen's entrances on Southfield Lane was causing problems for vehicles, especially when they had to pull over into the passing places. The clerk had spoken to ERYC who said they surveyed the road monthly. The clerk had asked ERYC to update her following its next survey of the road. It was decided to photograph the sides of the road – which were currently hidden by the overgrown vegetation - and send them to ERYC for its consideration. Councillors also requested ERYC be asked to tar and chip the lane.

Agreed - that the clerk photograph the sides of the road between the two St Helen's entrances as evidence of their poor state and send these to ERYC with a request the lane is tarred and chipped.

75/16 Parish Plot – Members discussed the request by the owner of Ashleigh to swap part of his land for part of the parish plot. This would include transferring ownership of the dyke to Ashleigh. The Land Registry website indicated that trivial transfers of land could be made relatively easily. It was agreed councillors would send their views to the clerk on the matter who would arrange a site visit before the next parish meeting. The owners of Ashleigh would be invited to attend.

Agreed – that the clerk arrange a site visit to the parish plot.

76/16 Notice boards – The cost of a new notice board with a glazed front would be between £1500 and £2000. The Council agreed this was too high and considered other means of improving the existing board.

Agreed - that JH ask Mr Baxter if he would fit chip board or cork board and paint the notice board to waterproof it.

77/16 Archive of minutes – the Council granted permission to deposit minutes from 1970 – 1985 with Archives at County Hall, Beverley.

Agreed – that the clerk arrange for the minutes from 1975 – 1985 to be deposited with Archives at County Hall, Beverley.

78/16 Update on Wifi, projector and defibrillator – DG informed the Council that new pads had been installed on the defibrillator which should last two years. Wifi for the village hall had been ordered and it was hoped it would be installed by the middle of October.

With regard to broadband in the village, people to the south of the cross would get an improvement in speeds if they had BT Infinity later in the year.

79/16 Western Parishes Liaison Group meeting – the clerk said she would attend the next meeting which would take place at 7pm on 27 October 2016 at the Wilberfoss Community Centre. C Curran agreed to attend as well.

80/16 Website – the clerk requested those councillors who had not already done so send her their councillor profiles and contact details.

81/16 Community Led Housing Survey – the Council completed the questionnaire for submission to the National Association for Local Councils.

82/16 Finances:

- a) Payment of miscellaneous sundries (printer paper, USB cable, stationery) of £21.67 had been paid by the clerk. **Agreed: that the clerk be repaid the sum of £21.67**
- b) Village Hall broadband - £15.50 + VAT a month with no installation costs to be paid by direct debit. The village hall had signed up for 24 months. An initial payment of £24.59 had been made by RC. **Agreed: that RC be repaid the sum of £24.59**
- c) Balance of finances – £4890.03. **Agreed: that the clerk complete the online mandate requesting the number of signatures required for signing cheques be reduced from three to two.**
- d) Change of signatories on the NS&I savings account – NS&I required permission from the Council before it would change the signatories on the account. **Agreed – that permission be granted to change the signatories on the Seaton Ross Parish Council account with NS&I. GB, DG and JH to be signatories.**

83/16 Correspondence:

- a) New Clerk Induction Course – the clerk said she would attend the training course which took place at the end of the month. There was no charge for this. **Agreed – that the Council approve attendance of the clerk at the training course**
- b) Transparency Funding – **Agreed – that the check whether the Council could submit a second bid.**
- c) Allocations Adoptions Statement – this was noted by the Council as being adopted.
- d) East Yorkshire Motor Service – The Parish Council had already responded to the online bus services consultation.
- e) Market Weighton Neighbourhood Policing newsletter August 2016 – this was noted by the Council. The clerk said she had requested a future police surgery be held in Melbourne.
- f) Neighbourhood Plans meeting – slides and information – this item had been discussed previously under minute 70/16 above.

Future meetings - Friday 7 October 2016, 7:30pm; Thursday 24 November 2016, 7:30pm; Friday 6 January 2017, 7:30pm